

Flowchart for TFETP English Teachers and Teaching Assistants to Enter Taiwan under the COVID-19 Situation (1/2)

Last update: October 13th, 2021

Before TFETP English Teachers and Teaching Assistants arrives in Taiwan

Representatives from the following divisions will reach out accordingly, please refer to the associating points of contact should any question arises

TFETP Team

School representatives

Local city/county government

Upon receiving, please be acquainted with the following documents:

- Contract reference link
- Official offer letter with school placement
- TFETP Handbook

After confirming your arrival date (before mandatory quarantine), please:

- Register for Orientation with TFETP portal
- Confirm reception of Orientation Handbook

After accepting an official offer letter from TFETP, the school will reach out to:

- Establish contractual understanding
- Begin the work permit application process
- Confirm an arrival date and flight for an ER type VISA.
- Arrange for a Quarantine Hotel or Group Quarantine Facilities

After the confirmation of arrival date, local authorities will provide the following once receiving approval from the Ministry of Education:

- Pre-arrival notice
- Video concerning the pandemic policies in Taiwan
- Living arrangement for the 7-day self-health management after mandatory quarantine

Before you arrive in Taiwan, please observe the following prerequisites to ensure smooth arrival:

With the completion and submission of all necessary documents through the application portal, the TFETP Team will extend a formal offer letter. Once the official offer letter is received, please begin preparations according to the following guideline:

1. Provide proof of vaccination with at least 2 shots for entry with the ER type VISA.
2. Establish a contractual relationship with the assigned school to begin the application process for a work permit
3. Apply for an ER type VISA, after the issuance of a work permit, at the embassies of the Republic of China (ROC)
4. Maintain contact with school representatives and local city/county government.
5. Provide an expected time of arrival and flight information to school representatives and arrange for a quarantine hotel or Group Quarantine Facilities.
6. Concerning the reimbursement of flight fares, please refer to the TFETP Handbook. ** The ER type VISA currently does not extends towards spouse or dependents and only accepts Taiwan Taoyuan International Airport (TPE) as a valid point of entry.*

Before boarding, please note the following requirements:

- a. A negative PCR test within 3 days (72 hours) of scheduled flight and proof of vaccination
- b. Record of registration with the [Quarantine System for Entry \(FAQ\)](#)

Arrive in Taiwan

Flowchart for TFETP English Teachers and Teaching Assistants to Enter Taiwan under the COVID-19 Situation (2/2)

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