Leave of Absence Form

| | Academic Year, 新北市區 | | Elementary School, New Taipei City | | | |
|------|------------------------|--|------------------------------------|-------------|-------------------|---|
| | | | 國民小學學年度外師請假卡 | | | |
| | | | Na | ıme (名字): _ | | _ |
| Date | | | | | Director Approval | |

| Date YY / MM / DD 00:00 ~ 00:00 時間:年/月/日 00:00 ~ 00:00 | Reason 事由 | | Total Leave Time 請假日(時)數 | Director Approval 主任簽章 Principal Approval 校長簽章 |
|--|--|----------------------------|-----------------------------|---|
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days(天) Hours(時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |
| | □ personal leave 事假 □ professional leave 公假 □ others 其他: | □ illness 病假 □ overtime 補休 | Days (天) Hours (時) | |

Total(總時數): ______Days(天) ______Hours(時)